

BLACK PEAR TRUST SCHOOLS

COVID 19 MINIMISING THE RISK: PARENT INFORMATION

A BRIEF OUTLINE OF THE MEASURES WE HAVE TAKEN TO KEEP EVERYONE AS SAFE AS POSSIBLE IN OUR SCHOOLS CAN BE FOUND BELOW. MORE DETAILS CAN BE FOUND IN OUR COMPLETE RISK ASSESSMENT, A COPY OF WHICH CAN BE OBTAINED FROM THE SCHOOL OFFICE

Each school will ASSESS and DECIDE appropriate control measures for staff to implement including assessing:

- Who may be at risk
- Preparation of building
- Preparation of staff and parents and pupils control access Implementing Social Distancing
- Implementation of Infection Control Measures; communicate and review arrangements
- Ensure that all health and safety compliance checks have been undertaken before opening (e.g. fire alarm, emergency lighting, water hygiene etc.). Ensure ventilation and that AC systems are working effectively.

WHO MAY BE AT RISK AND AN OUTLINE OF WHAT WE ARE DOING TO MINIMISE THAT RISK

Staff and children are our main concern; however, we are aware of our responsibility to the immediate local community and those beyond. As such, we risk assess vulnerable children, adults both those at high risk and those at a lower risk. Vulnerable and high risk includes matters such as medical conditions, BAME and those feeling anxious about being in school.

Within this care, we risk assess visitors to the school including contractors. As our most frequent visitors, parents will be asked to keep social distancing rules.

We have clear infection control guidelines and have trained staff so that they are aware of what to do if anyone should show COVID 19 symptoms.

Posters of behaviour to minimise infection are posted round our schools to remind everyone of preventative measures.

Contact between children is minimised as much as possible. Children are in small groups which do not mix with other groups; start, finish and break times are staggered.

Entry points will be school controlled (including deliveries). Floor markings outside school to indicate distancing rules (if queuing during peak times).

Regular communications to remind that those who have coronavirus symptoms, or who have someone in their household who does, are not to attend school.

Information shared about testing available for those with symptoms.

Hand sanitiser provided at all entrances.

Visitors do not sign in with the same pen or touch screen devices in reception.

Staff on duty outside school to monitor protection measures.

Limiting the number of children who use the toilet facilities at any one time.

Groups use the same classroom or area of a setting, throughout the day.

Seating plans to ensure children sit at the same desk.

Desks should be spaced as far apart as possible.

The same teacher(s) and other staff are assigned to each group and, as far as possible, these stay the same.

Spaces well ventilated using natural ventilation.

Arrangements have been made for additional cleaning throughout the day and deeper cleans once a week or if an infection found.

PREPARING THE BUILDING

All health and safety compliance checks have been undertaken before opening (e.g. fire alarm, emergency lighting, water hygiene etc.).

Ventilation and AC systems working effectively.

Covid-19 posters/ signage displayed.

Floor markings in entrance and shared areas to maintain social distancing.

Schools have looked at the access of classrooms and ways around the building to allow circulation round school that minimises contact.

Where possible classrooms will be accessed from their outside doors. Classrooms organised for maintaining space between seats and desks.

Unnecessary items, soft furnishings, soft toys and items that are hard to clean will be removed from classrooms.

Laminated picture signs in toilets and classrooms in front of sinks showing handwashing.

Additional cleaning throughout building.

INFECTION CONTROL MEASURES

Sufficient handwashing facilities are being made available.

Where there is no sink, hand sanitiser provided in classrooms.

Frequent hand washing encouraged for adults and children (following guidance on hand cleaning).

Hands cleaned on arrival at school, before and after eating, and after sneezing or coughing.

Young children encouraged to learn and practise good hygiene habits

Staff help is available for children who have trouble cleaning their hands independently.

Adults and children are encouraged not to touch their mouth, eyes and nose.

Adults and children encouraged to use a tissue or elbow to cough or sneeze and use bins (catch it, bin it, kill it)

Bins for tissues provided and are emptied throughout the day.

Spaces well ventilated using natural ventilation (opening windows) or ventilation units.

Sanitising spray and paper towels to be provided in classrooms for staff.

Thorough cleaning of rooms at the end of the day.

Shared materials and surfaces cleaned and disinfected frequently (e.g. toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, etc.).

No shared resources between groups. Resources will be allocated to individuals. There may be some group equipment but this will not be shared with other groups

HOME SCHOOL AGREEMENT

Finally, we ask you, the parents, to help us. We have extended our home school pupil agreement, which we would be grateful if you could read and take note of to help us keep our community and your children safe. This can be found on our school website and children attending school will receive a copy.

TO AND FROM SCHOOL

Please could only one parent accompany their child/children to school.

Please walk or cycle where possible.

Please keep to the staggered drop-off and collection times planned and communicated by your school

Please do not gather at entrance gates or doors.

Please phone school and make telephone appointments if you wish to discuss anything about your child (to avoid face to face meetings)

WE CARE ABOUT YOUR CHILDREN AND YOU AND WANT TO KEEP YOU SAFE ANY WORRIES PLEASE TELL US

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