



Carnforth School

Carnforth Drive
WORCESTER
WR4 9HG

Tel: 01905 758425

email: office@carnforthschool.org

website: www.carnforthschool.org

Headteacher: Mrs Sara Wood

4th January 2021

Spring Term Opening arrangements

Dear Parents/ Carers

School is due to **reopen tomorrow** – Tuesday 5th January - as planned for all children following our TED day today.

When school reopened fully in September, extensive risk assessments were carried out, in accordance with the guidelines we were given at the time, to ensure every practical measure was in place to keep children and staff safe. These risk assessments were passed by our health and safety advisors and have been reviewed regularly. Fortunately, there have been no positive COVID cases in school (there have been a few community-based cases – families).

Over the Christmas period, incidents of the virus have risen, and we are told that it is now more easily spread. We know that this will be causing many of you some anxiety and we share in your concerns. However, we have fully reviewed our policies and believe we can still open safely, at this time. Our main safety measures are:

- 1) Children stay predominantly in their class groups all day. Their class teacher and teaching assistant (if there is one) stays in the room with them.
- 2) The only children who are in the dining hall, are those in the same bubble. This is a maximum “bubble” size of 60 children. In the dining hall children sit side-by-side, not face-to-face.
- 3) Key stage 1 will eat within their classrooms.



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- 4) A small number of children will mix again within their bubble for planned interventions. These children again will be taught by an adult from within their bubble.
 - 5) All staff and children follow good hand and face hygiene. Hands are washed regularly and/ or hand gel applied.
 - 6) Children in Year 1 and above sit facing forwards in class. Masks or visors are not currently recommended in any primary school, as these get in the way of teaching, however teachers keep a greater distance between themselves and the children, than would have been usual in the past.
 - 7) Windows and internal doors are kept open all the time to ensure good ventilation. External doors are also open for the majority of the day. If the weather is very cold, these are opened for a minimum of 10 minutes per hour to allow for greater air circulation. Children should wear extra layers of clothing – it can be cold.
 - 8) All parents/carers/visitors on school grounds are asked to wear face coverings. Please help us by wearing these.
 - 9) Very few visitors are currently allowed in school. Those who do, wear face coverings and do not generally come in close contact with children. Any visitors on site will be asked to read and sign the risk assessment before entry to the school and must adhere to all procedures we have in place.
 - 10) All staff meetings are held online. Staff are not currently mixing with other staff outside of their bubble group.
 - 11) A one-way system is in force inside and outside of school. Again, we ask for your co-operation with this. Parents are asked to observe social distancing when on site. There may be times when we must limit the number of families entering the school site to ensure this can happen, just as shops do.
 - 12) Please only send one adult to collect/drop off children per family and do not stand too close to other families.



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- 13) Staff are currently encouraged NOT to have conversations with parents at the end of the day. If you need to talk to a teacher, please phone (after 3.20pm) or send an email to the office.
 - 14) Classroom desks are cleaned regularly throughout the day. A cleaner is on site at all times constantly cleaning high-touch areas such as door handles and toilets.
 - 15) Any child or staff member who is showing signs of ill-health is being sent home. We are being extra cautious about this and will ask anyone who we think may be symptomatic to stay at home, book a test and only return if a negative result is received.
 - 16) We ask that all families and staff remain vigilant and inform the school immediately if they show symptoms or have been in contact with someone who has tested positive for covid_19.

We will continue to review our policies and procedures and implement any future advice – information is received by schools daily as it is a fast-moving situation.

Schools, like all public places, have a duty to ensure the health and safety of its community. It takes the whole school community – leaders, staff, parents, carers and children to follow these safety guidelines to ensure that they work.

We thank-you for your co-operation and ask that you follow all guidelines in place to help keep us all safe.

Kind regards,

Mrs S. Wood

Mrs S. Wood

Headteacher.