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# Carnforth School

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Carnforth Drive  
WORCESTER  
WR4 9HG

Tel: 01905 758425

email: [office@carnforthschool.org](mailto:office@carnforthschool.org)

website: [www.carnforthschool.org](http://www.carnforthschool.org)

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Headteacher: Mrs Sara Wood

23<sup>rd</sup> February 2021

## RE: Arrangements for March Reopening 2021

Dear Parents/Carers,

Following the government's guidance that schools will reopen to **ALL children** on **March 8th**, I am writing to share the arrangements we have implemented to ensure the safety of all pupils and staff.

We are looking forward to seeing all the children once again and I would like to reassure you that the safety of our school community continues to be our priority.

The DfE has introduced the following nine-step system of controls that all schools, including early years settings, must work through to effectively reduce risks and create a safer environment:

1. Minimising contact with individuals who are unwell with symptoms of coronavirus, **at all times**
2. **Always** encouraging regular and thorough handwashing
3. Ensuring good respiratory hygiene **at all times** by promoting the 'catch it, bin it, kill it' approach
4. Introducing enhanced cleaning measures and ensuring these are followed **at all times**
5. Ensuring good ventilation across the school.
6. Staff engagement with NHS lateral flow tests, twice per week
7. Engaging with the NHS Test and Trace programme, **where relevant**
8. Managing confirmed cases of coronavirus (COVID-19) amongst the school community
9. Containing any outbreak by following local health protection team (HPT) advice

### **Attendance**

The DfE has advised that from March 8th school attendance will be mandatory for all children from Reception upwards.



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## Class groups

The DfE has removed the limits on bubble sizes. Schools are encouraged to maintain distinct pupil groups or 'bubbles' that do not mix to limit the number of pupils and staff in contact with each other. This also makes it easier to identify those who may need to self isolate in the event of a positive case of coronavirus. At Carnforth, children will mainly be kept in their class groups but will share resources and some groupings in phase bubbles, ie. Nursery & Reception will be the EYFS bubble. Years 1 and 2 will be the Key Stage 1 bubble, Years 3 & 4 will be the Lower Key Stage 2 bubble and Years 5 and 6 will be the Upper Key Stage 2 bubble. This organisation will allow us to distribute resources and offer interventions whilst not narrowing our curriculum offer.

The DfE has confirmed that classroom-based resources, such as books and games, can be used and shared within a bubble. Individual and very frequently used equipment, however, such as pencils or pens, should continue to be used only by one member of staff or pupil, and not shared with others. Each child in Years R- 6 will be provided with their own set of resources. Please do not send in items from home. Resources that are shared between classes or bubbles should be cleaned thoroughly between each use, or rotated to allow for them to be left unused for a period of 48 hours (72 hours for plastics) before use by the next bubble.

Large gatherings with more than one group, e.g. assemblies, will be avoided and movement around the school will be kept to a minimum. Breaks, lunchtimes and outdoor learning will be staggered across the day.

## Supporting Pupils with SEND

The SENDco has liaised with teaching staff to create plans which support children who struggle with change to routine to have their needs met as they re-enter school. Children who have support from professionals such as speech therapists will still be able to do so.

## School Uniform

All children should return to school in **full school uniform**. If you need to purchase replacement uniform please order and pay via the sQuid app and call the office to arrange collection (01905 758425)

## Arrangements for the start and end of the school day

These will need to be different in order to maintain safety for all. We have staggered drop-off and collection times - **please follow these carefully. ONLY ONE ADULT** per household should come to school. Year 6 children should be accompanied to and from school by a parent, where possible, to support social distancing.



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## AT THE BEGINNING OF THE DAY

- Children/ families should enter through their allocated gate.
- A queueing system will be in place. Please follow the signs and keep to the required 2 metre distance.
- No dogs will be allowed on school grounds.
- Please follow the one-way system in place.
- Please do your very best to be on time. This is for the safety of all our children and staff.

## AT THE END OF THE DAY

Parents to collect children from the same allocated gate.

Year Group	Gate	Drop off Time	Pick up Time
Nursery AM	EYFS Garden Gate	8:45	11:45
Nursery PM	EYFS Garden Gate	12:00	3:00
Nursery All Day (30 hours)	EYFS Garden Gate	8:45	2:45
Reception	EYFS Garden Gate	8:55	3:00
Year 1	Main Gate	8:45	2:45
Year 2	Main Gate	8:55	3:00
Year 3	Main Gate	8:45	2:45
Year 4	Main Gate	8:55	3:00
Year 5	Environmental Garden Gate	8:45	2:45
Year 6	Environmental Garden Gate	8:55	3:00
Breakfast Club	Main Entrance	8:00 – 8:35	
Wrap around Care	Main Entrance		3:00 – 6:00



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## Breakfast Club

Breakfast Club will open as usual. **It will be strictly a booked in advance only service.** Bookings can be made via sQuid. Breakfast club will run from 8am – 8.55am and cost £1.00 per session & 50p from 8:30, to include breakfast and a drink. Numbers will be limited to allow for distancing of age groups. **Children will not be admitted after 8.35am.**

**Please help us by continuing to keep your distance from others whilst on school grounds.**

## Little Pears After School Club

Little Pears will operate as usual. **It will be strictly a booked in advance only service.**

Little Pears will run from 3.00 – 6:00pm. Numbers will be limited to allow for distancing of age groups. Fees for 2020-21 will be:

- £3.50 from 3.00 – 4:30pm
- £7.00 from 3.00 – 6.00pm (to include hot snack).

## Arrangements for breaktimes and lunchtimes

Groups of children will have breaktimes at separate times.

Children eating a hot lunch will eat lunch in the lunch hall in their year groups at staggered times. All children in Reception and Key stage 1 (Years 1&2) will be provided with a school meal in line with Universal Free school Meals offer.

Children in Key Stage 2 (Years 3- 6) who are entitled to Free School Meals will also be provided with a school meal. These are also available to purchase at a cost of **£2.30 per day**. Key Stage 2 children not entitled to a FSM or not purchasing one may bring in a small lunch bag – please **no rucksacks or shoulder bags**. As we are ensuring spaces can be cleaned easily, we need to limit any clutter. Children will eat lunch within their bubbles.

All children may bring in a named, washable drinks bottle with water or squash, this must not be left in school and must return home daily.

## The school day

Children will need to bring their PE kits to school and these will remain in school for each half term. Children will be able to bring in small school book bags. Please note additional bags will not be permitted in school. If your child wears a face mask whilst travelling to and from school, these must be removed before entering the school premises under current guidance.



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## Parents/ Visitors

Visitors will continue to be kept to a minimum. Any visitors to school will be asked to leave contact details for Track and Trace purposes.

Please avoid visiting the school office unless necessary. We will continue to operate a queuing system with only one family group allowed in the waiting area at any one time.

Should there be something you wish to discuss with a teacher, this should be via a phone call (between 3.30 – 4:30pm) or via an email sent to year group email addresses e.g. Year2@Carnforthschool.org

All adults on the school site should wear a mask, unless medically exempt, and ensure social distancing rules are kept. Please leave the school site promptly and do not linger near school gates.

You can also help to keep school safe by ensuring you follow guidelines at home. Families should not generally be mixing and events such as sleepovers and parties should not take place.

## FSM Vouchers

Free school meal vouchers will finish as food in school resumes.

## Return Books

Could your child/ren please bring with them any exercise books, reading books, CGP books or any other books they had during lockdown on the 8<sup>th</sup> March.

## School events

At present we will not be able to offer after school clubs, other than wrap around care. I will write to you when this situation changes. School trips are also currently not advised.

We hope you and your family are well. Thank-you for your continued support throughout this time. **We look forward to seeing you all on March 8<sup>th</sup>.**

Kind regards,

*Mrs S. Wood*

Mrs S. Wood  
Headteacher